** Iron Eagle Property Management**

 **7215 W. Franklin Road**

 **Boise, Idaho 83709**

 **Move-Out Cleaning Checklist**

* Schedule move-out inspection with Iron Eagle Property Management via phone (208) 336-8888 or by email amber@ironeaglepm.com
* All keys are to be returned to Iron Eagle Property Management on or before your scheduled move out date
* Make sure you provide your forwarding address to the property manager.
* Smoke alarms must be in working order with a good battery
* Light bulbs – all light fixtures are to have working light bulbs in sockets. All light bulbs must match.

**Cleaning Checklist – (carpets will need to be professionally cleaned as per the lease agreement)**

**Kitchen/Dining Room**

* Move refrigerator away from wall and clean all grease and grime from walls, cabinets and flooring
* Remove and clean all refrigerator shelves and crispers
* Clean entire interior of fridge
* Remove all grease and grime from walls, cabinets, flooring, interior and exterior of stove (including racks and broiler)
* Clean range top and replace drip pans
* Remove all food/debris from all surfaces
* Clean all cabinets (shelves, drawers, top of cabinets, front of cabinets and drawer glides)
* Clean inside and outside of dishwasher, including door edges
* Remove all glass around light fixtures, clean, replace burnt out light bulbs and put fixtures back in place
* All baseboards need to be free of grime and dust

**Bathrooms**

* Remove soap scum and stains from all bathtubs, showers and fixtures
* Clean vanity cabinets, inside and out
* Disinfect, scrub and remove stains from inside and outside of toilet
* Remove light fixture(s), clean, replace burnt out bulbs and put back in place
* Scrub and mop bathroom floor
* Clean vent/exhaust fans

**Bedrooms/Living Room**

* Clean all windowsills, frames, tracks, casing and both sides of glass
* Clean both sides of all doors, including casings
* Remove light fixtures, clean, replace burnt out bulbs, and replace light fixtures
* Vacuum all carpets
* Wash all baseboards
* Remove all items from the premises
* Lawn, driveway, garage, and outbuildings to be free of trash, rubbish, and loose personal property
* All trash and garbage to be removed from the unit

**Exterior**

* Remove all items from premises
* Lawn, driveway, garage and outbuildings to be free of trash, rubbish and loose personal property
* All trash and garbage to be removed from the unit

**Carpet Cleaning**

Carpets are to be cleaned by a professional carpet cleaner upon move-out. As a tenant you may have the carpets cleaned by a professional and return a copy of the receipt to the property manager showing proof of cleaning. Alternatively, Iron Eagle Property Management will have the carpets cleaned professionally and the expense will be deducted from your security deposit.

**NOTE: Please use this as a guide to the items that need to be cleaned, not all items on the above list may be applicable to your rental unit. If you have questions on cleaning your rental unit please call our office at (208) 336-8888.**

**Thank you,**

**Iron Eagle Property Management, LLC**